

November 2017



Legislative Libraries

Building a core reference collection

Compiled by the Association of Parliamentary Libraries of Australasia



Legislative Libraries

Building a core reference collection

General reference material is essential to a core collection for a parliamentary library. Due to rapidly changing data in reference resources, they need to be regularly replaced with the most current editions. Yearbooks, for example, need to be updated annually to provide the most accurate information.

The core reference collection should ideally comprise both a physical and electronic collection. The main purpose of material held by a parliamentary library is to inform parliamentarians in exercising their duties. The collection therefore is likely to focus on areas such as law, social sciences, and politics and government. Up-to-date virtual resources, including dictionaries, maps and biographical indexes are all available freely online.

The following list of resources has been compiled by member libraries of the Association of Parliamentary Libraries of Australasia APLA in consultation with parliamentary libraries of the Pacific nations with whom they have cooperative ties as part of the Pacific Twinning Program initiated by the CPA. The list provides a guide for parliamentary libraries to develop a reference collection for their jurisdiction.

Reference Collection

Parliamentary procedure and processes

Author	Title	Price	Publisher
Odgers, J. R.	Odgers' Australian Senate Practice	\$77.00 (print)	14th ed. 2016 (print) Free online edition: Contents and order information: https://www.aph.gov.au/About_Parliament/Senate/Powers_practice_n_procedures
	House of Representatives Practice	\$66.00 (print)	6 th ed. 2012 (print) Free Online edition: Contents and order information: https://www.aph.gov.au/About_Parliament/House_of_Representatives/Powers_practice_and_procedure/Practice6
	Erskine May: Parliamentary Practice	\$487.00	LexisNexis UK, 24 th ed, 2011
McGee, David	Parliamentary Practice in New Zealand	\$75.00 (print)	Oratia Books, 4 th ed. 2017 Online ed. https://www.parliament.nz/en/visit-and-learn/how-parliament-works/parliamentary-practice-in-new-zealand/
Campbell, Enid	Parliamentary Privilege	\$87.00	Federation Press, 2003

Law

Author	Title	Price	Publisher
Douglas, Roger	Douglas and Jones's Administrative Law	\$118.00	7 th ed. Federation Press, 2014
Head, Michael	Administrative Law: Context and Critique	\$67.75	4 th ed. Federation Press, 2017 ISBN 978186287722
Groves, Matthew (ed)	Australian Charters of Rights a Decade on	\$131.40	Federation Press, 2017. ISBN 9781760021375
Meagher, Dan (ed)	Principles of legality in Australia and New Zealand	\$131.40	Federation Press, 2017 ISBN 9781760021252
Aronson, Mark (ed)	Judicial Review of Administrative Action and Government Liability	\$340.00	6 th ed. Thomson Lawbook, 2017 ISBN 9780455500089
Groves, Matthew and H P Lee	Australian Administrative Law: Fundamentals, Principles and Doctrines	\$121.95	Cambridge University Press, 2007. ISBN 9780521697903
Robinson, Mark	Administrative Law: The Laws of Australia	\$130.75	Thomson Lawbook, 2016. ISBN 780455238524
Head, Michael	Administrative Law: Context and Critique	\$67.75	4 th ed. Federation Press, 2017. ISBN: 9781760020842
Douglas, Roger and Barnes, Jeffrey	Administrative Law	\$64.24	3 rd ed. LexisNexis, 2015 ISBN 9780409339734
Joseph, Philip A.	Constitutional and Administrative Law in New Zealand	\$171.24	4 th ed. Brookers, 2014 ISBN 9780864728432
Macdonald, Ros.	Legal drafting: A how to guide	\$90.15	LexisNexis, 2014. ISBN: 9780409339888
Macdonald, Ros and	Drafting: a clear practical guide to legal drafting (LexisNexis Skills)	\$99.00	LexisNexis, 2008

Author	Title	Price	Publisher
McGill, Denise			2 nd ed ISBN: 9780409321159
Keyzer, Patrick	Principles of Australian Constitutional Law	\$97.85	5 th ed. LexisNexis. 2017 ISBN: 9780409341959
Carter, R.	Burrows and Carter on Statute Law in New Zealand	\$120.00	5 th ed. LexisNexis, 2015 ISBN: 9781927248102
Creyke, Robin and John McMillan	Control of Government Action: Text, Cases and Commentary	\$130.00	4 th ed. LexisNexis, 2015 ISBN: 9780409339352
Man, Trischa (ed)	Australian law dictionary	\$71.82	3 rd ed. Oxford University Press, 2017 ISBN 9780190304737
	Osborn's Concise Law Dictionary	\$30.00	12 th ed. Sweet and Maxwell, 2013 ISBN 9780414023208
Lamb, Ainslie (ed)	Lawyers in Australia.	\$81.00	3 rd ed. Federation Press, 2015. ISBN 9781760020354
Corrin, Jennifer and Paterson, Don	Introduction to South Pacific law	\$166.00	4 th ed. Intersentia, 2017. ISBN 9781780684123
Hinchy, Russell	Australian legal system : History, institutions and method	\$103.00	2 nd ed. Thomson Reuters, 2015 ISBN 9780455235721
Williams, George	Blackshield & Williams Australian constitutional law and theory	\$124.00	7 th ed. Federation Press, 2017. ISBN: 9781760021511
Appleby, Gabrielle	Australian public law	\$119.00	2 nd ed. Oxford University Press, 2014. ISBN 9780195525656
Connolly, Anthony J.	The Foundations of Australian Public Law: State/Power/Accountability	\$130.00	Cambridge University Press, 2017 9781107679795

Politics

Author	Title	Price	Publisher
Brown, Garrett W.	Concise Oxford Dictionary Of Politics And International Relations	\$26.00	4 th ed. Oxford University Press, 2018 ISBN 9780199670840
Kreiger, Joel	The Oxford companion to comparative politics	\$626.00	Oxford University Press, 2013 ISBN: 9780199738595
McNair, Brian	An introduction to political communication	\$55.00	6 th ed. Routledge. 2017 ISBN: 9780415739429
Scruton, Roger	The Palgrave Macmillan dictionary of political thought	\$35.00	3 rd ed. Palgrave Macmillan, 2007 ISBN: 9781403989529
	Chronicle of Parliamentary Elections	SF35	Inter Parliamentary Union IPU Print ISSN: 1994-0963 Electronic ISSN: 1994-098X

General Reference Dictionaries (depending on relevance)

Author	Title	Price	Publisher
Carvajal, Carol Styles	The concise Oxford Spanish dictionary : Spanish-English, English-Spanish	\$63.95	4 th ed. Oxford University Press, 2009. ISBN: 9780199560943
Stevens, Alan M	A comprehensive Indonesian-English dictionary	\$139.00	2 nd ed. Ohio University Press, 2010 ISBN 9780821418970
	Oxford Portuguese dictionary	\$104.95	Oxford University Press, 2015 ISBN: 9780199678129
	The Concise Oxford-Hatchette French dictionary	\$52.95	4 th ed. Oxford University Press, 2009 ISBN 9780199560912

General Reference Titles

Author	Title	Price	Publisher
	Concise Oxford English Dictionary	\$60.00	12th ed. Oxford University Press. ISBN: 9780199601080
	Roget's Thesaurus	\$20.00	Penguin, 2004 ISBN: 9780140515039 Collins Reference
	Cambridge Encyclopedia of Language	\$79.00	3 rd ed. Cambridge University Press, 2010 ISBN 9780521736503
	Oxford Dictionary of Political Quotations	\$44.00	4 th ed. Oxford University Press, 2012 ISBN 9780199572687
	Oxford Dictionary of quotations	\$67.00	8 th ed. Oxford University Press, 2014 ISBN 9780199668700
	Europa World Yearbook	\$1,850	Order information available at www.europaworld.com/welcome?authstatuscode=200
	World Competitiveness Yearbook	Book + 1 year online \$600.00	IMD 2011 (print and online sub available) https://worldcompetitiveness.imd.org/
	Economist Intelligence Country report: Papua New Guinea, East Timor	Free Online	http://www.eiu.com/index.asp?layout=displayIssue&publication_id=670000867 http://www.eiu.com/index.asp?layout=displayIssue&publication_id=225884422

Author	Title	Price	Publisher
	Economist Intelligence Country report: Pacific Islands – Fiji, New Caledonia, Samoa, Solomon Islands, Tonga, Vanuatu	Free online	http://www.eiu.com/index.asp?layout=displayIssue&publication_id=760000876
	World Directory of Parliaments	Free PDF copy	Geneva: IPU ISSN 1013-0365 http://archive.ipu.org/english/perdcls.htm#Directory
	International who's who	\$904.00 (2017)	Order information available at https://www.routledge.com/The-International-Whos-Who-2017-80th-Edition/Europa-Publications/p/book/9781857438109
Znamierowski, Alfred	World encyclopaedia of flags	\$21.95	Lorenz Books, 2013. ISBN 9780754826293
	National Geographic Visual Atlas Of The World	\$175.00	2 nd ed. National Geographic 2017 ISBN 9781426218385
	National Geographic Atlas Of The World	\$300.00	10 th ed. National Geographic. 2014. ISBN: 9781426213540
Rose, Richard	International Encyclopedia of elections	\$520.40	ISBN: 978-1568024158 CQ Press
Blaisdell, Bob	Great speeches of the Twentieth Century (Dover Thrift Editions)	\$10.99	Dover Publications, Mineola, US ISBN: 9780486474670
	The Statesman's Yearbook 2018	\$686.00	154 th ed. Palgrave, Basingstoke, UK ISBN: 9781137508522
	The World Almanac and Book of Facts 2017	\$49.68	http://www.worldalmanac.com/world-almanac.aspx ISBN 9781600572050

Author	Title	Price	Publisher
	OECD Factbook 2015-2016	\$70 USD	http://www.oecd.org/publications/oecd-factbook-18147364.htm
	McGraw-Hill Concise Encyclopedia of Science and Technology	\$450	6 th ed. 2009. McGraw-Hill, New York, US ISBN: 9780071613668
	Mayo Clinic Family Health Book	\$71.43	5 th ed. 2018 Mayo Clinic, New York, US ISBN: 9781945564024
	Titles and forms of address: A guide to correct use.	\$32.99	23 rd ed. 2016. Bloomsbury. London, UK ISBN: 9781472924339

Virtual reference collection

Parliamentary procedure and processes

Title	Website address
Odgers' Australian Senate Practice	https://www.aph.gov.au/About_Parliament/Senate/Powers_practice_n_procedures
House of Representatives Practice	https://www.aph.gov.au/About_Parliament/House_of_Representatives/Powers_practice_and_procedure/Practice6
Parliamentary Practice in New Zealand	https://www.parliament.nz/en/visit-and-learn/how-parliament-works/parliamentary-practice-in-new-zealand/

Dictionaries, Thesauri

Title	Website address
Cambridge Dictionaries Online	http://dictionary.cambridge.org/
Merriam-Webster Online	http://www.merriam-webster.com/
Roget's Thesaurus	http://thesaurus.com/
Your Dictionary	http://www.yourdictionary.com/
Maori Dictionary Online	http://www.maoridictionary.co.nz

Geography and Maps

Title	Website address
Atlapedia Online	http://www.atlapedia.com/
Google maps	http://maps.google.com
Historical Atlas of the 20 th Century	http://users.erols.com/mwhite28/20centry.htm

General Reference Websites

Title	Website address
Australian Dictionary of Biography	http://adbonline.anu.edu.au/adbonline.htm
Dictionary of New Zealand Biography	http://teara.govt.nz/mi/haurongo
Te Ara: the Encyclopedia of New Zealand	http://www.teara.govt.nz
Internet Public Library	http://www.ipl.org/div/subject/
Refdesk.com	http://www.refdesk.com/

Title	Website address
World Book	http://www.worldbookonline.com/advanced/home
CIA World Fact Book	https://www.cia.gov/library/publications/the-world-factbook/index.html
Keesings World News Archive	http://keesings.com/index_new.php Requires log in. We pay \$2674 (print + online)

Parliamentary Associations and Reference Sites

Title	Website address
Agora: Portal for Parliamentary Development	www.agora-parl.org
Commonwealth Parliamentary Association (CPA)	http://www.cpahq.org/
Centre for Democratic Institutions	http://www.cdi.anu.edu.au/index.htm
<u>Council of Europe Parliamentary Assembly</u>	http://assembly.coe.int/
<u>Inter-Parliamentary Union (IPU)</u>	http://www.ipu.org/
Inter-Parliamentary Forum of the Americas (FIPA)	http://www.parlamericas.org/en.aspx
<u>NATO Parliamentary Assembly</u> : formerly North Atlantic Assembly	https://www.nato-pa.int/content/home
<u>OSCE Parliamentary Assembly</u> : Organization for Security and Co-operation in Europe	http://www.osce.org/

Title	Website address
<u>Australasian Study of Parliament Group (ASPG)</u>	http://www.aspg.org.au/
<u>Study of Parliament Group (Canada)</u>	http://www.studyparliament.ca/
<u>Study of Parliament Group (UK)</u>	http://www.spg.org.uk/
ASEAN	http://asean.org/
<u>United Nations Development Programme: Pacific Centre</u>	http://www.pacific.undp.org/

Political Resources

Title	Website address
Australian Politics and Elections database	http://elections.uwa.edu.au/
Australianpolitics.com	http://australianpolitics.com/
Elections New Zealand	http://www.elections.org.nz

Law and Legislation

Title	Website address
Australasian Legal Information Institute	http://www.austlii.edu.au/
New Zealand legal Information Institute	http://www.nzlii.org/
New Zealand Legislation	http://www.legislation.govt.nz

Title	Website address
Paclii (Pacific Legal Information Institute)	www.paclii.org
AsianLii (Asian legal Information Institute)	www.asianlii.org
GLIN (Global Legal Information Network)	https://www.glinf.org/
National Constitutions	http://www.constitution.org/cons/natlcons.htm